



CLAY MADSEN RECREATION CENTER
KIDS' CLUBHOUSE AFTER-SCHOOL PROGRAM
2005-2006



MONTHLY REGISTRATION & PAYMENT PROCEDURE

- ❖ ALL REGISTRATION & PAYMENT TRANSACTIONS FOR KIDS' CLUBHOUSE WILL TAKE PLACE AT CLAY MADSEN RECREATION CENTER BUSINESS OFFICE BETWEEN THE HOURS OF 8:00AM AND 6:00PM, MONDAY THROUGH FRIDAY.
- ❖ TO EXPEDITE THE PAYMENT PROCESS PLEASE HAVE THE ATTACHED MONTHLY PAYMENT COUPON COMPLETE WHEN YOU COME IN TO PAY.
- ❖ PLEASE DO NOT LEAVE ANY PAYMENTS AT THE FRONT DESK. IF FOR SOME REASON THERE IS NO ONE AVAILABLE AT THE OFFICE, OR IF YOU NEED TO MAKE A PAYMENT "AFTER-HOURS", THERE ARE PAYMENT ENVELOPES AVAILABLE FOR YOUR USE. PLEASE BE SURE TO ENCLOSE THE PAYMENT COUPON(s) IN THE ENVELOPE SO YOUR ACCOUNT IS CREDITED ACCURATELY. YOU MAY ENCLOSE YOUR PAYMENT (NO CASH PLEASE) AND COUPON IN THE ENVELOPES PROVIDED AND PLACE IN THE DEPOSIT TRAY INSIDE THE OFFICE.
- ❖ PAYMENT METHODS ACCEPTED ARE CASH, CHECK, VISA, & MASTER CARD.
***Checks Must Include Child's Name & Class Code*
- ❖ MONTHLY REGISTRATIONS & PAYMENTS MUST BE MADE IN ADVANCE - ON OR BEFORE THE 15TH OF EACH MONTH.

CLAY MADSEN RECREATION CENTER
THE KIDS' CLUBHOUSE AFTER-SCHOOL PROGRAM
2005-2006

PAYMENT COUPON

AUGUST, 2006

Session: 6521 (Aug. 16-31, 2005)

Payment Due: \$90

Due Date: July 15, 2005

Child's Name: _____ Date: _____

Parent or Guardian Name: _____

☐ CASH ☐ CHECK # _____ ☐ VISA ☐ MASTERCARD
Credit Card # _____ EXP: _____

FOR OFFICE USE ONLY

Date Received: _____ Amount Received: \$ _____ Employee : _____ Receipt #: _____

CLAY MADSEN RECREATION CENTER
THE KIDS' CLUBHOUSE AFTER-SCHOOL PROGRAM
2005-2006

PAYMENT COUPON

SEPTEMBER, 2005

Session: 6522 (Sept. 1-30, 2005)

Payment Due: \$175

Due Date: August 15, 2005

Child's Name: _____ Date: _____

Parent or Guardian Name: _____

☐ CASH ☐ CHECK # _____ ☐ VISA ☐ MASTERCARD
Credit Card # _____ EXP: _____

FOR OFFICE USE ONLY

Date Received: _____ Amount Received: \$ _____ Employee : _____ Receipt #: _____

CLAY MADSEN RECREATION CENTER
THE KIDS' CLUBHOUSE AFTER-SCHOOL PROGRAM
2005-2006

PAYMENT COUPON

OCTOBER, 2005

Session: 6523 (Oct. 1 - 29, 2005)

Payment Due: \$175

Due Date: Sept. 15, 2005

Child's Name: _____ Date: _____

Parent or Guardian Name: _____

☐ CASH ☐ CHECK # _____ ☐ VISA ☐ MASTERCARD
Credit Card # _____ EXP: _____

FOR OFFICE USE ONLY

Date Received: _____ Amount Received: \$ _____ Employee : _____ Receipt #: _____

CLAYMADSEN RECREATION CENTER
THE KIDS' CLUBHOUSE AFTER-SCHOOL PROGRAM
2005-2006

PAYMENT COUPON

NOVEMBER, 2005

Session: 6524 (Nov. 1-30, 2005)

Payment Due: \$175

Due Date: October 15, 2005

Child's Name:	_____	Date:	_____
Parent or Guardian Name:	_____		
<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK # _____	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD
Credit Card # _____	EXP: _____		

FOR OFFICE USE ONLY

Date Received:	Amount Received: \$ _____	Employee :	Receipt #:
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CLAY MADSEN RECREATION CENTER
THE KIDS' CLUBHOUSE AFTER-SCHOOL PROGRAM
2005-2006

PAYMENT COUPON

DECEMBER, 2005

Session: 6525 (Dec. 1-16, 2005)

Payment Due: \$120

Due Date: Nov. 15, 2005

Child's Name:	_____	Date:	_____
Parent or Guardian Name:	_____		
<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK # _____	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD
Credit Card # _____	EXP: _____		

FOR OFFICE USE ONLY

Date Received:	Amount Received: \$ _____	Employee :	Receipt #:
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CLAY MADSEN RECREATION CENTER
THE KIDS' CLUBHOUSE AFTER-SCHOOL PROGRAM
2005-2006

PAYMENT COUPON

JANUARY, 2006

Session: 6526 (Jan. 2-31, 2006)

Payment Due: \$175

Due Date: Dec 15, 2005

Child's Name:	_____	Date:	_____
Parent or Guardian Name:	_____		
<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK # _____	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD
Credit Card # _____	EXP: _____		

FOR OFFICE USE ONLY

Date Received:	Amount Received: \$ _____	Employee :	Receipt #:
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CLAY MADSEN RECREATION CENTER
THE KIDS' CLUBHOUSE AFTER-SCHOOL PROGRAM
2005-2006

PAYMENT COUPON

FEBRUARY, 2006

Session: 6527 (Feb 1-28, 2006)

Payment Due: \$175

Due Date: Jan 15, 2006

Child's Name:	_____	Date:	_____
Parent or Guardian Name	_____		
<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK # _____	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD
Credit Card # _____	EXP: _____		

FOR OFFICE USE ONLY

Date Received: _____	Amount Received: \$ _____	Employee : _____	Receipt #: _____
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CLAY MADSEN RECREATION CENTER
THE KIDS' CLUBHOUSE AFTER-SCHOOL PROGRAM
2005-2006

PAYMENT COUPON

MARCH, 2006

Session: 6528 (Mar. 1 - 31, 2006, excluding Spring Break)

Payment Due: \$135

Due Date: Feb. 15, 2006

Child's Name:	_____	Date:	_____
Parent or Guardian Name	_____		
<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK # _____	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD
Credit Card # _____	EXP: _____		

FOR OFFICE USE ONLY

Date Received: _____	Amount Received: \$ _____	Employee : _____	Receipt #: _____
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CLAY MADSEN RECREATION CENTER
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2005-2006

PAYMENT COUPON

APRIL, 2006

Session: 6529 (Apr. 3 - 29, 2006)

Payment Due: \$175

Due Date: March 15, 2006

Child's Name:	_____	Date:	_____
Parent or Guardian Name	_____		
<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK # _____	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD
Credit Card # _____	EXP: _____		

FOR OFFICE USE ONLY

Date Received: _____	Amount Received: \$ _____	Employee : _____	Receipt #: _____
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CLAY MADSEN RECREATION CENTER
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2005-2006

PAYMENT COUPON

MAY, 2006

Session: 6530 (May. 1 - 25, 2006)

Payment Due: \$175

Due Date: April 15, 2006

Child's Name: _____

Date: _____

Parent or Guadian Name: _____

☐ CASH

☐ CHECK # _____

☐ VISA

☐ MASTERCARD

Credit Card # _____ EXP: _____

FOR OFFICE USE ONLY

Date Received: _____ Amount Received: \$ _____ Employee : _____ Receipt #: _____